

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 5 January 2015 in Guilden Sutton Village Hall at 7.30pm.

Chairman: Cllr M S J Roberts.

Present: Cllrs D M Fisher, D Hughes, P M Paterson, S Ringstead, M S J Roberts.

In attendance: Mr R Stewart.

1 Procedural matters.

(a) Declarations of interest. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

(b) Apologies. Apologies were received and accepted from Cllrs Brown, Davis and Moulton.

Apologies were received and noted from Cllr M Parker, Cllr S Parker and PC R Boulton.

(c) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 1 December 2014. The minutes of the ordinary meeting of the Council held on Monday 1 December 2014 were proposed by Cllr Paterson, seconded by Cllr Ringstead and agreed.

(d) Code of Conduct. There was nothing further to report at this stage.

(e) Dates of future meetings: Mondays 2 February, 2 March, 13 April, 11 May, 1 June, 13 July, 7 September, 5 October, 2 November and 7 December 2015.

It was noted the Annual Parish Meeting was required to be held in June. Members would consider actions which might be taken to allow the Council's achievements during 2014/15 to be communicated prior to then.

**Action: All Members.**

(f) Late information report 5 January 2015. The late information report for the current meeting was received and noted.

(g) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be assessed by the Clerk at the request of Cllr Paterson pending a review by the Council as to arrangements for its handling.

(h) E circulation of Agendas. Further to the Clerk reporting a successful application submitted by a Parish Council under the Sustainable Communities Act empowering Parish and Town Councils to circulate agendas electronically if desired by the council, the issue was in the hands of the Audit Group which would also consider the provision of tablets should a migration to paperless business be considered to be desirable.

**Action: Audit Group.**

(i) List of Chairmen/Vice Chairmen. Members confirmed they had no comments as to any errors in the updated list circulated by the Clerk which would be attached to these minutes.

2 Community engagement.

(a) Public speaking time.

(i) Public speakers. Mr R Stewart. Mr R Stewart referred to the considerable work undertaken by the Council and believed greater efforts should be made to ensure this was communicated.

(ii) Visiting Members/Officers.

There were no speakers.

(b) Report of surgery held on Saturday 3 January 2015. Cllr Paterson reported no issues had arisen. It was agreed Cllrs Ringstead and Hughes should preside at the surgery due on 31 January 2015. **Action: Cllrs Ringstead, Hughes.**

(c) Parish Council drop ins. There was nothing further to report at this stage.

(d) Twitter. There was nothing further to report at this stage.

3 Planning.

(a) New/current applications.

Single storey extension to side and rear

52 Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EY

Ref. No: 14/05173/FUL | Validated: Tue 09 Dec 2014 | Status: Pending consideration. NEW APPLICATION.

Cllrs Fisher and Paterson would make further inquiries. **Action: Cllrs Fisher, Paterson.**

Single storey extension to side.

7 Old Hall Park Guilden Sutton Chester Cheshire CH3 7ER

Ref. No: 14/04938/LDC | Validated: Fri 21 Nov 2014 | Status: Application permitted. NEW APPLICATION AND DECISION.

For information only.

Proposed demolition of existing single storey extension and erection of part two storey rear extension and single storey rear extension including alterations to the existing garage roof to create a pitched roof.

Ashley House Hare Lane Chester Cheshire CH3 7ED

Ref. No: 14/04682/FUL | Validated: Wed 05 Nov 2014 | Status: Pending consideration.

**Cllrs Fisher/Ringstead.**

No objection had been raised following this report from Cllr Fisher:

*This is a small extension which will not significantly alter the street scene. The house will still have adequate parking space and garden, although the garage will be converted into living space. The owner of the house opposite confirmed that she had been notified by CWaC, and had no objection.*

Single storey side extension and internal alterations

105 Oaklands Guilden Sutton Chester Cheshire CH3 7HE

Ref. No: 14/04484/FUL | Validated: Fri 07 Nov 2014 | Status: Application permitted. NEW DECISION.

**Cllrs Fisher/Ringstead.**

No objection had been raised following this report from Cllr Fisher:

*The main element of this application is to make a modest rear extension on the first floor, not visible from the front, together with some tidying of roofs etc.*

*This dwelling is substantial in a large garden, so this work will not be disproportionate. There will be no loss of amenity to neighbours.*

*Cards were left at neighbours on both sides, following which Mr Bellamy has telephoned to inform me that he has no objections.*

First floor side extension

84 Oaklands Guilden Sutton Chester Cheshire CH3 7HG

Ref. No: 14/03619/FUL | Validated: Thu 21 Aug 2014 | Status: Planning permission.

**Cllrs Brown, Davis.**

Response:

*The Council shares the view of the occupiers of 86 Oaklands that there is no objection to the principle of the proposal but similarly their concerns as to loss of privacy arising from the first floor front window. Should this fail to meet the guidance the Council would object.*

14/03407/DIS | Discharge of conditions 3 (material), 4 (affordable housing), 5 (landscape layout), 6 (landscape management plan) and 10 (parking details) on permission 13/05410/FUL | Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire. Application permitted. NEW DECISION.

**The Clerk.**

The following objection was submitted:

*The Council OBJECTS to condition 4 as it is in breach with the consistent advice provided to the community as to the cascade to be adopted. The Council would not object to the following:*

*Priority will be given to applications from within Guilden Sutton or those who have ties as defined. Any remaining tenancies will then be allocated to applicants from Chester Villages ward or from physically adjoining rural wards.*

*Reason: The development was approved, against the wishes of the community, on the basis of being a rural exception site and therefore the dwellings should be occupied by those with a rural connection.*

The Clerk invited Members to note the terms of condition 4 (affordable housing) which had moved towards the Council's position. This had been circulated in full separately. The allocations procedure was:

*Lettings and sales will be undertaken via a local connection cascade with priority given to residents with a connection to the village of Guilden Sutton. Adactus have pledged to work closely with the parish council to fill/ market the units.*

*The cascade will then extend to residents with a connection to the adjacent Chester Villages.*

*Finally the homes will be offered to persons with a connection to CWAC who are in housing need.*

*For the avoidance of doubt a local connection shall mean:*

*currently lives or has lived for a minimum period of five years permanent residence in the relevant area of the village or Chester Villages, or*

*has a strong local connection including a period of residence of five years or more within the last 10 years in the relevant area of the village or Chester Villages, or*

*has a minimum period of two years permanent residence in the relevant area of the village or Chester Villages, or*

*has an essential functional need to live close to his or her work in the relevant area of the village or Chester Villages.*

*Prior to any initial letting of a rental unit or first disposal of a shared ownership unit Adactus will use reasonable endeavours to advertise the same as per the priority list below*

*The cascade time scales are as follows (in list of priorities)*

*Parish - 8 weeks*

*Adjoining parishes - 16 weeks*

*Chester Villages - 24 weeks*

*Remainder of the borough – thereafter*

*All plots will be completed within 60 weeks from a start on site and handed over to Adactus as one complete phase.*

The Clerk informed that Plus Dane had been replaced as the registered social landlord by Greater Manchester based Adactus Housing of which he was aware through his principal employment. He advised he had taken steps to secure an informal briefing to advise the new provider of the issues.

The Clerk indicated he had also requested the Area Highways Manager to consider a 20mph restriction on an appropriate length of School Lane during construction, given this new build and that at Wood Farm may overlap or, failing that, to require warning signage.

Cllr Paterson reported a resident had contacted Trust Homechoice to register an interest but had been unable to do so. Inquiries were being made by the Clerk. **Action: The Clerk.** Cllr Hughes referred to the affordable housing proposed at Wood Farm and the possibility of that being taken on by Adactus.

Concern was expressed at the extent of the on site advertising which had been erected by the developer and by Adactus although it was accepted this was intended to encourage people to register. A more modest hoarding would be sought failing which the advice of enforcement officers would be requested. **Action: The Clerk.**

Street naming. Willis Close. There was nothing further to report at this stage.

Two-storey dwelling (outline planning application)  
Ashley House Hare Lane Chester Cheshire CH3 7ED  
Ref. No: 14/03233/OUT | Validated: Mon 28 Jul 2014 | Permission refused.  
**Cllrs Fisher, Moulton.**

Response:

*The Council OBJECTS for the reasons set out in policy STRAT9 of the Publication Local Plan as it is not persuaded the development would not harm the openness of the Green Belt.*

Residential development of 17 affordable dwellings and associated vehicular access to School Lane.  
Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire.  
Ref. No: 13/05410/FUL | Validated: Fri 20 Dec 2013 | Status: Planning permission.  
**Cllrs Moulton, Hughes.**

*Objection*

Residential development of 9 dwellings (demolition of existing buildings) | The Wood Farm School Lane  
Guilden Sutton Chester Cheshire CH3 7ET  
Ref. No: 13/04057/FUL | Validated: Tue 17 Sep 2013 | Status: Application permitted.  
**Cllrs Fisher, Moulton.**  
*No objection.*

(b) Development control process. (i) e notifications. There was nothing further to report at this stage.

(c) Community planning.

(i) Parish Plan. Cllr Paterson reported further.

(ii) Neighbourhood Plan. Cllr Paterson reported a further meeting to encourage momentum would take place on the second Tuesday in February. A total of 14 people were now involved.

(iii) Bird in Hand Support Group. There was nothing further to report at this stage.

(iv) Affordable housing. Information correspondence on Affordable Rural Housing had been circulated separately. **Action: Noted.**

(d) Strategic Planning.

(i) Publication draft Local Plan.

## Publication Local Plan – Main Modifications.

The Clerk advised the borough council had informed the Inspector's final report had now been received. A report would be taken to a special meeting of the full Council on 29 January 2015 for consideration of the modifications proposed by the Inspector and to adopt the Local Plan (Part One) Strategic Policies.

Further details and copies of the report and schedule of main modifications could be found on the examination page of the borough council's web site at [http://consult.cheshirewestandchester.gov.uk/portal/cwc\\_ldf/cwc\\_lp/localplanexamination/examination](http://consult.cheshirewestandchester.gov.uk/portal/cwc_ldf/cwc_lp/localplanexamination/examination)

The Clerk informed the main modifications proposed include the following: (Clerk's numbering). In particular it had been confirmed the only release of Green Belt proposed in Chester was at Wrexham Road which had implications as to assurances given for Hoole Gate.

*(i) An appropriate level of development will also be brought forward in smaller rural settlements which have adequate services and facilities and access to public transport. These local service centres will be identified in the Local Plan (Part Two) Land Allocations and Detailed Policies Plan.*

*(ii) In recognition of the national and international importance of Chester as a historic walled city, any development within or on the periphery of the city centre or within or on the edge of the urban area should be compatible with the conservation or and enhancement of the city centre and the character and setting of the city.*

*(iii) Beyond the key service centres in the remainder of the rural area there are many smaller settlements, many of them washed over by Green Belt, which have a lower level of services and access to public transport but could acceptably accommodate some small-scale development to meet community needs. These settlements act as local service centres and will be identified through the Local Plan (Part Two) Land Allocations and Detailed Policies Plan.*

*(iv) Completions and commitments for the whole of the rural area amount to 4,175 dwellings therefore there is only a very limited amount of additional housing to be provided. The Council anticipates a housing capacity of 682 dwellings from small sites and a further potential capacity identified through the SHLAA of 404 dwellings which will mean there will be little if any need for additional allocations to be made in the rural area.*

*(v) Where necessary to meet local affordable housing needs, schemes for 100% affordable housing may be permitted on small sites which would otherwise not be appropriate for housing adjacent to Key Service Centres and Local Service Centres including those in the Green Belt. Where it is essential to enable the delivery of affordable housing to meet local needs, a small, subsidiary element of market housing may be permitted on such sites.*

*(vi) This policy will deliver 100 percent affordable exception sites and sites where it can be satisfactorily proven that a subsidiary element of market housing will facilitate the delivery of an identified local affordable housing need through a registered provider, subject to the proposals fulfilling the other policy requirements.*

(ii) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues Consultation. There was nothing further to report at this stage.

(iii) Cheshire West and Chester Council survey of village facilities/possible sites for future development. There was nothing further to report at this stage.

(iv) Chester Green Belt. There was nothing further to report at this stage to that minuted above.

4 Quality Council issues.

(a) Training.

ChALC 2015 Training Schedule. Members would indicate should they wish to attend any training in this schedule. **Action: All Members.**

(b) Quality Council Scheme Update. Members noted the following advice from ChALC as to the relaunch of the Quality Council scheme as The Award Scheme.

The new scheme will be called THE LOCAL COUNCIL AWARD SCHEME and will be divided into three levels:

- Foundation (minimum standards)
- Quality (good practice)
- Quality Gold (best practice)

Underpinning the scheme are the following three principles:

- Good governance
- Community leadership
- Council development

Promoters of the scheme put forward the following benefits of participation:

To the council

- Improved performance and confidence, with policies in place for continuous development
- Recognition and respect for commitment and hard work
- Assurance of being up-to-date and progressive

To partners

- Confidence that the council is delivering to a national professional standard

To the sector

- A contribution to the national reputation of local councils demonstrating achievements and a commitment to improvement
- Our opportunity to assess and improve on our terms

Separately NALC had informed as follows:

The current Quality Council status will expire on 31 January 2015

Quality Councils can apply for free foundation status – which will last until January 2016 – at any time.

If Quality Councils would not like a 'break' in their status between the old and new schemes they should complete the online application form before 31 January 2015.

It was proposed by the Chairman and agreed the Council should follow this course of action. **Action: The Clerk.**

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

(b) Improvement scheme. Members remained of the view that a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works completed by the grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

(e) Parking of commercial vehicle. The Clerk reported that following a complaint from a neighbour of the continual overnight parking of a large commercial vehicle on the car park, the company had been contacted and requested to remove the vehicle. PC Boulton had also been informed. The vehicle had subsequently been moved onto the public highway.

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Further to a Member informing of the encroachment of an adjoining boundary hedge, this was being monitored, particularly as to the effect on the contractor when mowing the field. The suggestion by Cllr Moulton that a letter should be sent to the occupier requesting the hedge should be cut back to the boundary due to the nuisance arising was being progressed by the Clerk. Action: **The Clerk**.

(iv) Nets. There is nothing further to report at this stage as to the proposal by the grounds maintenance contractor for weighting the base of the nets to assist with grass cutting.

(v) Inspector's report.

The inspector's detailed report for November 2014 was:

*Football goals: No net pegs on either goal. Secure nets with pegs or remove nets on each occasion after a match / kickaround.*

*Slight movement in goal posts. Consider using wedges in ground sockets.*

General comments were:

*No litter or glass seen or remove during inspection*

*Net pegs missing again. Consider taking the appropriate action as highlighted above.*

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the Ward Members were aware of the possibility of an approach to their budgets. (b) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (c) Maintenance. Cllr Paterson having indicated that a report and estimates were to be prepared with the possibility of entering into a service agreement, to which there had been no response by Chester Security Systems, a further approach was being made. **Action: The Clerk.**

(ii) Inspections. The Inspector's detailed comments for November 2014 were:

*General play area surface: Autumn leaf fall on safer surfacing adjacent to hedge. Remove to avoid build up of detritus / algae in new surface. Moss on surface between metal benches and bow top fence. Remove.*

General comments were:

*No litter or glass seen or removed during inspection.*

*Autumn leaf fall removed prior to inspection. Moss is still present under the metal benches.*

*You may wish to consider servicing the monohinge gate in order to maintain its reliability. The gate is functioning correctly however I suspect it may not have been serviced for a while.*

(iii) Bin emptying. There was nothing further to report at this stage.

(iv) Replacement children's playground. Due to an adverse weather forecast and other factors Cllr Hughes and the Clerk informed it had not been possible for the official opening to take place on Thursday 18 December 2014 at 1.30pm as intended. A revised date would be sought. **Cllr Hughes/The Clerk.** The Clerk was also providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

Cllr Fisher helpfully informed of an industrial company within Cheshire West which may award grants to any future project should staff reside within the community. The Clerk would make further inquiries in due course. **Action: The Clerk.**

(c) Public Footpaths.

(i) Restricted Byway no 7. The Clerk informed the Public Rights of Way Warden had advised he had carried out remedial work to cut back overgrowth but this had had the effect of easing access for horse riders leading to a further deterioration in the condition of the surface. It was not known if the work proposed by the Public Rights of Way Unit to improve drainage in the worst affected areas had been carried out. 14/15 149

The Warden had suggested the main problems were four areas of mud where drainage operations carried out in the conversion to a restricted byway had caused more of a problem than they solved. He believed a base of stones in these areas should resolve the issue. **Action: Noted.**

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage.

(v) Rights of Way Group. (a) Bank account.

Further to it being agreed a representative of the group should be invited to provide an explanation as to the changes to the signatories to the account and the Group's future intentions the Clerk reported the Public Rights of Way warden had advised the position regarding the bank account had been necessary to prevent the account from being frozen immediately by the bank. He had suggested the Council should act over the fate of the funds. There were three signatories but it was not believed a cheque book was available and advice would be needed from the bank concerning transfer. Members continued to believe the Council should retain an interest in any application of the funds to a major project. It was agreed the Clerk should approach a signatory to seek progress. **Action: The Clerk.**

Public Rights of Way Warden, resignation. The Clerk reported the receipt of advice from Mr B M Lewin, Public Rights of Way Warden, as to his resignation wef 5 January 2015 due partly to his difficulties in attending meetings of the Council. Mr Lewin would be thanked for his services to the Council and the community. **Action: The Clerk.**

(vi) Natural England "Paths for Communities" (P4C) scheme. There was nothing to report at this stage, the Public Rights of Way Warden having been informed.

(vii) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway, Mobility access, Garners Lane. The Clerk informed the issue had been considered by the Public Rights of Way Warden who would welcome improvements to Garners Lane but had pointed to the availability of all terrain mobility scooters and wheelchairs. It might be thought the School Lane footway should have a higher priority. **Action: Noted.**

(d) Grounds Maintenance. (i) Cheshire West and Chester. There was nothing to report at this stage. (ii) Parish Council contract 2014/15. There was nothing further to report at this stage. (iii) Parish Council contract 2015/16. Further to the Clerk informing of an approach from Northwich Town Council offering a range of grounds maintenance, inspection and street furniture services, the Clerk informed he had held a site meeting and estimates had been provided which were within touching distance of those charged by the present contractor Mr R Pierce who had given notice. Members had copies giving the detailed figures. In addition it was noted the Town Council was able to offer inspections and separately a self contained jet wash service for the safer surfacing in the children's play area at a cost which compared favourably with previous estimates. Subject to further discussion of the detail in part 2 Members indicated that in principle they would be agreeable to accepting the estimates which formed a self contained package from a local government provider. References would be sought from a sample of other Councils which had been listed by Northwich Town Council. **Action: The Clerk.**

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members noted the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge.

(f) Fox Cover: Landscaping.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. The Council would revisit this issue, the Area Highways Manager having advised that applications for the use of highway land would be considered subject to on site investigations to discount the presence of utilities.

(i) Canal & River Trust - North Wales & Borders Partnership Members Recruitment.

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It was noted the following correspondence had been received and had been circulated separately with further details should Members have an interest.

*I write to you as the Chair of the North Wales and Borders Partnership of the Canal and River Trust.*

*This is one of 12 Partnerships created by the Canal & River Trust - a charitable trust looking after 2,000 miles of canals and rivers in England & Wales (replacing the former British Waterways).*

*The aim of the Partnerships is to give people a voice in the development and management of their waterway, help to shape plans for each waterway, guide the Trust's decisions about spending, develop local engagement, external funding and champion the interests of the waterways.*

*My partnership is currently looking for new members and I wanted to make sure that as many people as possible were aware of the opportunity to play a role in the future of the waterways.*

*I know that many parish councillors across the North Wales and Borders area are interested in what the canal offers to local communities and this could be a chance for greater involvement.*

*I attach a copy of the advert below and would be grateful if you could circulate to your parish councillors and anyone you, or they, think may be interested in this voluntary opportunity. The closing date for applications is 31 January 2015.*

*Thank you in advance for your help.*

*Yours sincerely  
Brenda Harvey  
Chair of the North Wales and Borders Waterway Partnership*

7 Public transport.

(a) Services, general. C27/DB8. Cllr Roberts reported further. He indicated he would be happy to continue as Local Bus User contact for the remainder of the current Council year.

Further to Cllr Hughes expressing appreciation for the consideration extended to passengers, these remarks were being passed to the operator. **Action: The Clerk.**

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Engineer.

(c) Relocation of Chester Bus Station to Gorse Stacks The Clerk informed Members may wish to note this project, on which the Council had made representations, now had planning permission. It was argued the new interchange would bring a number of transport related benefits including:

*Better integration between bus services and with the rail station  
Reduced delays and congestion and more consistent journey times  
Increased bus patronage and reduced single occupant private car use  
Improved air quality in key areas of the city  
Improved linkages to pedestrian and cycle routes along the Shropshire Union Canal*

The relocation of the present Chester Bus Interchange to Gorse Stacks was planned for June 2016 to enable work to commence on the proposed Northgate Development.

8 Highways.

(a) Strategic issues: Chester's Transport Strategy. There was nothing further to report at this stage.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues

(i) Community speed management.

(a) SID. There was nothing further to report at this stage.

(b) Community Speed Management guidance. In respect of the Clerk being asked to circulate a 'Community Speed Management' scheme regarding speeding issues produced by Cheshire West and Chester Council, the Traffic Group would consider the guidance and perhaps raise, Guilden Sutton Lane, Station Lane and Wicker Lane. The issue of the A41/Guilden Sutton Lane junction would now be covered by the proposed 50mph limit for the A41. **Action: Traffic Group.**

(c) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.**

(d) Flashing 30s, Station Lane. Members were reminded the Area Engineer had undertaken to arrange for a speed / traffic count to be carried out on Station Lane as soon as practicable and would base his decision for funding on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost.

(e) Flashing 30, Guilden Sutton Village. Further to the Clerk informing the Ward Members had kindly provided funding of £2,000 towards the cost of installing a flashing 30 within the village and funding of £4,751 therefore being available using unallocated New Homes Bonus towards the estimated 10 year cost of £8k and to formal approval of the scheme, there was nothing further to report at this stage. The project was logged on as 2127074 and had been passed to the relevant Engineer.

(f) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.**

(g) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue remained with the Traffic Group and PC Boulton.

(ii) School parking. Further to Cllr Hughes reporting it had emerged action by the Police was seen as the only option and to PC Boulton being requested to advise, there was nothing further to report at this stage.

(iii) Planters. The possibility of a new position being sought for the Guilden Sutton Lane planter on the opposite side of the road where it would be a more appropriate gateway feature was being pursued by the Clerk. **Action: The Clerk.** Further to Cllr Moulton referring to the desirability of providing a planter on green space at the junction of Hare Lane and Green Lane which would transfer to this Council, this was being progressed by the Clerk. **Action: The Clerk.**

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. Renewed obstruction of the footway by flooding from the adjacent field had been reported to the highway authority by the Clerk, reference 4767529.

(vi) Parking, Guilden Sutton Lane. Further to that minuted previously following the meeting between the Clerk and the Area Engineer on Monday 25 November 2013 and Cllr Moulton expressing renewed concern as to vehicles parking without lights within the 40mph limit, this remained reported to PC Boulton. There was nothing further to report at this stage.

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish and to this being raised with the landowner there was nothing further to report at this stage. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth were understood to be being monitored by the Area Engineer. Overgrowth at the junction of the diversion and the CDS had also been referred.

(xi) Village access for mobility scooters. There was nothing further to report at this stage following the Clerk advising the issue had been re referred to the highway authority and to a response being received indicating the enquiry had been logged to 2127911 and passed to the relevant Network Steward for action/response. This now included access to the greenway.

(x) A 41 Speed limit. Further to the receipt of the public notice proposing a 50mph limit on the A41 Ring Road from its junction with the A56 Hoole Roundabout to its junction with the A41/A5115 Whitchurch Road, a distance of approximately 2.33 kilometres, which had been strongly supported, there was nothing further to report at this stage.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer. It was noted any bay would be required to comply with the highway authority's specification and would entail the loss of more than one of the present informal parking spaces.

(xii) Footway, Porters Hill. Further to Members received correspondence from the occupier indicating his intention to replace the brick wall with a concrete retaining wall faced with timber fencing and to increase the width of the footway, which he understood would require planning permission, the Clerk informed that as requested he was thanking the occupier for the approach and was indicating the Council would be consulted on any proposal to fell the TPO tree and on any other aspect which would require a planning application.

(xiii) Sight line, Copple's corner. Further to Cllr Moulton expressing concern at sight lines being obstructed by cars parking on the verge/footway, advice was being sought by the Clerk as to whether this was a matter for the highway authority or the Police. **Action: The Clerk.**

(xiv) Footway, School Lane. Further to Cllr Paterson referring to the unevenness of the footway between Arrowcroft Road and Oaklands (opposite Wood Farm), the Clerk informed this had been raised with the highway authority. The enquiry had been logged to 2127961 and passed to an inspector for action. Cllr Brown having further referred to uneven pavements elsewhere would provide the Clerk with details.

(xv) School access footway, rear Orchard Croft. It had previously been noted the substandard surfacing of part of this path towards the school side gate had been referred to the highway authority by the Clerk and had been logged on 2127975 and passed to the relevant Engineer. Extensive areas for machine repairs had been marked. As part of the work dropped kerbs had been installed at the commencement of the path on Oaklands.

(xvi) Grit bag. Members noted it had been reiterated to the highway authority that any deployment of a grit bag should take place at the build out at the entrance to the Village Hall Car Park at Hill Top Road.

(xvii) Moss. Members noted Cllr Paterson had referred to the amount of moss on footways around the village and had suggested this might be dealt with by spreading any unused winter grit.

(d) Lighting.

(i) Faults. Members were asked to continue to report faults to the Clerk for reporting with details.

(ii) Lighting. (i) Heath Bank, Church Lane/Fox Cover steps. Further to the Ward Members very kindly agreeing funding of £1,500 for 2 no bracket lamps, the Council noted that in connection with the proposed bracket in Heath Bank the position remained the Lighting Superintendent had been authorised to progress the installation subject to any increase in the cost beyond £750 being notified in advance. With respect to the proposed bracket in Church Lane, to which an objection had been raised by a neighbouring occupier, it was agreed a change in the circumstances had rendered this fitting unnecessary. The Clerk indicated he would seek approval to transfer the allocation from the Member budgets to another part of the community safety project in the event another location did not emerge. **Action: Noted.**

9 Finance:

(a) Income

Co-operative Bank		
Current a/c interest		
5 November 2014	£	6.35

Member budget grants  
Community safety 2014

Bracket lights/flashing 30	£	3500.00
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Defibrillator £ 1495.00

(b) Payments.

NWN Media  
Newsletter distribution £ 23.34 (inc VAT £3.89).

Play Inspection and Maintenance Services  
November inspections £ 36.00 (inc VAT £6.00)

Devaprint  
Newsletter 160 £ 40.00

Cllr P M Paterson  
Christmas lights voucher £ 10.00

Post Office Ltd (HMRC)  
BR tax Oct – Dec £ 282.20

Clerk

Salary  
Oct – Dec 2014 £ 1050.55 (net)  
Lengthsman  
Oct – Dec 2014  
13 weeks @ £6.00 £ 78.00 (net)  
£ 1128.55 (net)

Postage £ 1.86  
Telephone £ 0.00  
Mileage  
44 @ 45p £ 19.80  
Photocopies  
660 @ 5p £ 33.00  
£ 54.66

Proposed by Cllr Roberts,  
Seconded by Cllr Ringstead  
and agreed.

(c) Balances

Co-operative Bank  
Current a/c  
1 December 2014 £ 17293.23  
Scottish Widows no 1  
1 October 2014 £20049.48  
Scottish Widows no 2  
1 October 2014 £ 3401.65

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

Budget: £ 983.00  
Payments: £ 0.00

The Clerk suggested the preliminary budget papers would indicate this report may need correction.

(f) Audit issues.

(i) Audit group. The NALC/SLCC agreed salary scales for 2014 – 2016 were with the group. With respect to the Cash Book which included the two cheques issued in August 2014 which were subsequently stopped due to non receipt, these entries had been amended to show £0.00 in order to avoid double counting with the duplicates.

(ii) External Audit. There was nothing further to report at this stage.

(iii) Information Commissioner's Office. Free data protection and freedom of information workshops, 27, 28 and 29 January 2015, Wilmslow. The Audit Group would consider whether the Council should be represented. **Action: Audit Group.**

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Insurance. Managing Seasonal Issues. The Clerk reported the receipt of this advice which had been circulated to the Audit Group. **Action: Audit Group.**

(i) Clerk's gratuity. The Clerk informed he was progressing the proposed transfers for 2012/13 and 2013/14 calculated as follows:

2012/13.

$8.66\text{hrs pw} \times 11.549 \text{ pr hr} \times 52 \times 3.75\% = \text{£}195.03$

2013/14

$8.66\text{hrs pw} \times 11.665 \text{ pr hr} \times 52 \times 3.75\% = \text{£}196.99$  (total £392.02). **Action: Noted.**

(k) New Homes Bonus. Members noted the following from the borough council with pleasure.

*New Homes Bonus Community Fund 2014/15*

*Dear Mr David Norbury*

*I am pleased to advise you that Guilden Sutton Parish Council is now eligible for its next instalment of New Homes Bonus grant from Cheshire West and Chester Council's Community Fund to the value of £1,375 for financial year 2014/15.*

*This grant allocation has been directly determined by the level of housing growth in your parish area in the period October 2010 to October 2013. It reflects the Council's commitment to transfer 20% of the New Homes Bonus grant it receives from central government directly onto Parish and Town Councils for investment in the local community in recognition of the local impact of increased levels of housing. The use of the grant is at your discretion for any additional expenditure above your usual level. You may wish to consider using it to support a major project in the community area or to support the development of the aspirations contained in your neighbourhood/parish plans*

*We anticipate being able to pay Guilden Sutton Parish Council further grant allocations from this Fund in future years. However as the final allocation will be dependent on the level of housing growth in the area and is subject to central government decisions on New Homes Bonus grant payable to Cheshire West and Chester Council we are unable to confirm any specific amounts at this stage. The ongoing Community Governance Review may also affect future allocations and you will be advised of any impact in due course.*

*To give you an indication of the potential funding available, based on the current Government policy and community governance arrangements the amounts which may be available for you in future years is expected to be in the region of £1,375. Please note that future year allocations are only indicative at this stage and we will write to you annually to confirm the actual amounts payable to your organisation for the upcoming financial year.*

*In order that we can understand the outputs generated for the residents of Cheshire West and Chester from this valuable source of funding it would be appreciated if you could provide some information as to the output you delivered with the allocation paid to you in 2013-14.*

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*I would be very grateful if you would please complete the short form found on page 3 of this letter and return to jennie.keeley@cheshirewest.gov.uk*

*If you have any questions on the New Homes Bonus Community Fund in general or any specific questions relating to your allocation please get in touch.*

*Yours sincerely*

*Councillor Mike Jones*

**Leader of Cheshire West and Chester Council**

10 Environment Services.

(a) Waste collection and recycling issues. (i) General. There was nothing further to report at this stage.

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Overgrowth affecting that part of Wicker Lane in the vicinity of the former vicarage where there was no footway and concerns as to the steps from Heath Bank to Guilden Sutton Lane were with the borough council.

(ii) Lengthsman. The Clerk reported further.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Dog fouling: Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway.

(v) Streetscene. (a) Verge, Church Lane/ Wicker Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane which had been referred to the supervisor there was nothing further to report at this stage.

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(b) Land, Church Lane. There was nothing further to report at this stage.

(c) Hare Lane. There was nothing further to report at this stage.

(d) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson's concerns as to the state of other trees adjacent to the path remained.

(e) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, action would now be taken by the Clerk as minuted above.

(f) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored. (minute 10 (b) refers).

(g) Overgrowth, Heath Bank. There was nothing further to report at this stage.

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(i) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Further to Cllr Davis referred to the ongoing concern as to visibility for emerging vehicles being obstructed, this issue was with Area Engineer.

(i) Overgrowth, School Lane. There was nothing further to report at this stage

(j) Basal growth Oaklands. Basal growth on the oaks at the junction with School Lane and Oaklands opposite Wood Farm had been reported at the request of the Chairman. There was nothing further to report at this stage.

(k) Willow, the dell. There was nothing further to report at this stage

(l) Overgrowth 24 Oaklands. There was nothing further to report at this stage

(m) Canopy Porters Hill. There was nothing further to report at this stage as to Cllr Ringstead referring to the presence of dead branches.

(n) Overgrowth Guilden Sutton Lane/Heath Bank. **Cllr Roberts**. There was nothing further to report at this stage.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should remain on the agenda.

(o) Cheshire Wildlife Trust. There was nothing further to report at this stage.

12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. The Clerk reported the meeting which had been due to take place on Wednesday 10 December 2014 had been cancelled due to unforeseen circumstances.

(b) Refresh of Parish Charter with Cheshire West and Chester Council. There was nothing further to report at this stage.

(d) Clerk's terms and conditions: The advice from NALC and the SLCC of agreed salary scales for 2014 – 2016 was with the Audit Group as minuted above.

13 Cheshire West and Chester Council.

(a) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(b) Community governance reviews.

(i) Guilden Sutton.

The Clerk confirmed notice of the decision in respect of the Community Governance Review of Guilden Sutton Parish had been displayed.

(ii) Great Boughton. There was nothing further to report.

Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk who would contact Cllr Fisher. **Action: The Clerk.**

(iii) Littleton. Boundary Guilden Sutton/Littleton. The Clerk invited Members to note Littleton PC had considered the location of Littleton Cross, which would be within Guilden Sutton at the junction of the A51 and Hare Lane and wished it to remain at its present location. Littleton PC would continue to maintain the feature and appropriate minutes would be retained by each council.

(c) Members budgets applications: Replacement children's playground, CCTV, flashing 30. There was nothing further to report at this stage to that previously minuted.

(d) Community resilience. Cllr Paterson reported further.

(e) Future Arrangements for Local Council (Town and Parish) Elections. There was nothing further to report at this stage.

(f) Precepts. The disparity in precepts across the borough raised by Cllr Fisher had been researched by the Clerk who would contact Cllr Fisher. **Action: The Clerk.**

(g) Grant assistance for graveyard maintenance 2014. The Clerk advised a response was awaited to the application which had been dealt with by the Treasurer to the PCC and returned to the borough council.

14 Cheshire Community Action. (i) Community Pride Competition 2015. There was nothing further to report at this stage as to any expressions of interest from within the community.

(ii) Cheshire "Meet the Developer" Event. Members noted the detail of this event as set out beneath.

*A One-day Event for Cheshire Communities to Engage with Developers  
12 March 2015, 10.00am to 3.30pm  
Crewe Alexandra Football Ground*

*Aim of the Event*

*This one-day event has been organised to bring together Local Councils and organisations that are developing homes across Cheshire. The event is a response to requests from Local Councils producing Neighbourhood Plans (and those that aren't) to help them engage with developers and vice versa. Both Cheshire East and Cheshire West and Chester are two of the most active Neighbourhood Planning areas in the country and Cheshire Community Action is taking the lead in supporting this engagement.*

*This highly positive and pro-active event will help you:*

*Find out what developers do and how they operate*

*Learn about the different ways homes are developed*

*Build contacts with developers to help you with your Neighbourhood Plan consultation or to work collaboratively to deliver housing to meet your community needs*

*Have the opportunity to ask specific questions about how development works, how it relates to neighbourhood plans and what benefits you can achieve by working collaboratively with both social and private housing developers*

*Convey how your community would like to work with developers in a positive, constructive and neutral environment*

Members wishing to attend should notify the Clerk to enable a response by 20 February 2015.

15 CPRE. The consultation entitled 'Help Us Find The Wasted Spaces Where You Live' was with Cllr Brown.

16 Health.

(a) Public access defibrillator.

Cllr Hughes informed that in addition to the equipment previously minuted it may be possible to obtain a defibrillator from the British Heart Foundation for £400. Further inquiries would be made by the Clerk. **Action: The Clerk.**

(b) Podiatry Service Redesign. Members noted that due to increasing demands on the local podiatry service, West Cheshire Clinical Commissioning Group and Cheshire and Wirral Partnership NHS Foundation Trust were holding a service review consultation which ran until 1 March 2015.

Various public meetings were being held during January and February. Further information could be found at the WC CCG or CWP websites.

Views were sought on the consultation document attached which had been circulated separately by the Clerk. Responses could be made at <https://www.surveymonkey.com/s/CWPpodiatry>.

17 Policing/Fire Service.

(a) Policing.

(i) Crime. There were no action items to report.

(ii) Homewatch. There were no action items to report.

(iii) Cheshire Police and Crime Commissioner. The possibility of the proposed 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available. **Action: The Clerk.**

(iv) PCSO Jake Connolly, Police Community Support Officer 21599. There was nothing further to report at this stage.

(iii) Draft Police & Crime Plan Consultation - Your Views Needed. The Council noted the closing date for comments was 8 January 2015.

(b) Cheshire Fire Authority/Cheshire Fire and Rescue Service.

It was noted consultation on the Cheshire Fire Authority Draft Integrated Risk Management Plan 2015/16 had ended on 31 December 2014.

18 Newsletter. The Clerk informed issue no 160 had appeared which had publicised the Christmas lights competition. Further to Cllr Hughes suggesting the distributor should be requested to indicate the extent of deliveries in Pipers Ash, this was in hand, the distributor having kindly provided part of the information. **Action: The Clerk.**

19 Memorial Garden.

(a) Plaque. There was nothing further to report at this stage as to the interim replica plaque to the existing showing the fallen of the Great War had been affixed in readiness for the Remembrance Sunday service.

(b) Garden. Further to the Chairman referring to the success of the installation at the Tower of London (where 888,246 ceramic poppies had been 'planted' to commemorate the British and Commonwealth dead of the Great War) and to him suggesting poppies might be planted in the garden, this would be revisited.

(c) Traffic arrangements. There was nothing further to report at this stage

20 Bulb planting. There was nothing further to report at this stage

21 Parish IT.

(a) Google Groups (Parish Plan and Bird in Hand). There were no action items to report.

(b) Ownership of site. Further to Members revisiting the ownership of the site and the excellent work being carried out by the webmaster and to it being agreed the primary purpose should be to provide information to the community and that comment should generally be avoided particularly on sensitive issues, further consideration would be given to the terms of any disclaimer.

(c) Business section. There was nothing further to report at this stage.

(d) Hosting by the borough council. Further inquiries had been made by the Clerk as to the indication the borough council would cease to host the site at the next renewal. The advice was the server concerned hosted important settings for a large number of Cheshire domains and it was unlikely the service would not continue. **Action: Noted.**

(e) Twitter. The Council noted the tweet "Thanks to ward Cllrs Margaret and Stuart Parker for grants of £4995 for community safety projects and £2652 towards the play area refurb" had 13 views.

22 Primary School. Further to Cllr Hughes reporting the school had received an extremely favourable outcome to a Statutory Inspection of Anglican and Methodist Schools, the Clerk informed the outcome had in fact been Outstanding. **Action: Noted with pleasure.** Cllr Hughes reported further on school issues.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events.

(a) Community cinema nights. Cllr Paterson informed a further showing would take place on 7 March 2015.

(b) Christmas tree project. Further to the Council agreeing its annual contribution of £50 towards a community tree should continue under a transfer to the costs associated with the permanent tree in place in the grounds of the Village Hall, Cllr Paterson informed the inaugural switch had taken place on Saturday 6 December 2014 and had been extremely successful. The installation had been largely financed by the Ward Members.

(c) Christmas lights competition. Cllr Paterson reported

*This year's lights competition was won by 12 Arrowcroft Road. Porters Croft is the usual riot of colour, and last year's winner at Orchard Croft is doing a fine display, again. The tableaux at Wood Farm and 99 Oaklands and the stylish tree at 105 Oaklands also got a mention.*

**Action: Noted.**

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

26 Enhanced broadband. There was nothing further to report at this stage.

27 Village Hall Management Committee. Cllr Hughes reported further.

28 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding, although it was noted at least one substation had been repainted.

29 Emerging proposal for a replacement Church Hall. Further to the Chairman informing he and the Vice Chairman had met the PCC at their request on November 6, 2014 at which the PCC had asked for background information to inform their deliberations, the Clerk was endeavouring to assist.

30 Dee Valley Water Drought Plan.

Members noted the following from Dee Valley Water.

*We are pleased to inform you that Dee Valley Water has published its Final Draft Drought Plan. Please find attached a copy of the Executive Summary and the Statement of Response.*

*From the Draft Drought Plan consultation process, carried out between 1st September 2014 until 27th October 2014, we received five written responses comprising 64 representations, these were from:*

*Natural Resources Wales  
Environment Agency  
CCWater  
Natural England  
Guilden Sutton Parish Council*

*We have now produced a Final Draft Drought Plan incorporating all the representations and also a 'Statement of Response' detailing each of the representations along with our responses. These documents are available on our website at <http://www.deevalleywater.co.uk/article.php?id=197>. If you would prefer a copy in paper format please contact Kate Powell ([kate.powell@deevalleygroup.com](mailto:kate.powell@deevalleygroup.com)).*

*We are awaiting final approval of our Drought Plan from the Welsh Government.*

*Yours faithfully  
Chris Smith  
Planning and Regulation Manager*

*Kate Powell  
Planning Engineer  
Planning & Regulation Department*

CLlr Fisher informed the response he had made had referred to discrepancies in the technical units of measurement contained within the plan.

31 Members' information items.

There were no information items.

32 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

33 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken and to the Clerk advising the issue has been re referred to the highway authority, there was nothing further to report at this stage.

34 Footway, School Lane. The issue adjoining the footway on School Lane raised by Members had been referred to the Area Highways Manager and had been logged on 2128331 and passed to the relevant Network Steward. Concerns continued to be expressed.

35 Parish car park: parking of commercial vehicle. The Council noted correspondence from the company.

36 Grounds maintenance contract and safety inspections 2015/16.

The estimates received from Northwich Town Council and for comparison those from Mr R Pierce for 2013/14 (which had applied also in 2014/15) were considered in detail together with the variations between the two. Members were persuaded of the advantages of an overall package with one contractor but it was agreed further advice should be sought as to the cost and frequency of inspections which would be included and the role the Clerk might play given his basic certification. **Action: The Clerk.**

The meeting concluded at 2117.

Date of next meeting: Monday 2 February 2015.

# Guilden Sutton Parish Council Chairmen and Vice Chairmen

Year	Chairman	Vice Chairman
1895	Arthur Handley	Benjamin Williams
1896	William Thomas	Arthur Handley
1897	Joseph Ryder	Arthur Handley
1898	Samuel Nevett	Joseph Ryder
1899	Samuel Nevett	Joseph Ryder
1900	Benjamin Williams	Joseph Ryder
1901	R Cathcart Smith	Joseph Ryder
1902	R Cathcart Smith	Joseph Ryder
1903	R Cathcart Smith	Joseph Ryder
1904	R Cathcart Smith	Joseph Ryder
1905	R Cathcart Smith	Joseph Ryder
1906	R Cathcart Smith	Joseph Ryder
1907	R Cathcart Smith	Joseph Ryder
1908	R Cathcart Smith	Joseph Ryder
1909	R Cathcart Smith	Joseph Ryder
1910	Robert Manley	Joseph Ryder
1911	Robert Manley decd	Joseph Ryder
1911	Edwin Anderton	Joseph Ryder
1912	Edwin Anderton	Joseph Ryder
1913	Edwin Anderton	Joseph Ryder
1914	Edwin Anderton	Joseph Ryder
1915	Edwin Anderton	Joseph Ryder
1916	Revd Bernard Atkinson	Edwin Anderton
1917	Revd Bernard Atkinson	Edwin Anderton
1918	Revd Bernard Atkinson	Edwin Anderton
1919	Revd Bernard Atkinson	Edwin Anderton
1920	Revd Bernard Atkinson	Edwin Anderton decd
1921	Revd Bernard Atkinson	George Jennings
1922	Revd Bernard Atkinson	George Jennings
1923	Revd Bernard Atkinson	E J Healey
1924	Revd Bernard Atkinson	E J Healey
1925	Revd Bernard Atkinson	E J Healey
1926	Revd Bernard Atkinson	E J Healey
1927	Revd Bernard Atkinson	E J Healey
1928	Revd Bernard Atkinson	E J Healey
1930	Revd Bernard Atkinson	E J Healey
1931	Revd Bernard Atkinson	E J Healey
1932	William Dutton	Roy Evans
1933	William Dutton	Roy Evans
1934	Revd Charles Kendall	William Dutton
1935	Revd Charles Kendall	William Dutton
1936	Revd Charles Kendall	William Dutton
1937	Revd Charles Kendall	William Dutton
1938	Revd Charles Kendall	William Dutton
1939	Revd Charles Kendall	William Dutton
1940	Revd Charles Kendall	William Dutton
1941	Revd Charles Kendall	William Dutton
1942	Revd Charles Kendall decd	William Dutton
1942	James E Dandy	William Dutton
1943	James E Dandy	William Dutton
1944	James E Dandy	H C Groom
1945	James E Dandy	H C Groom
1946	H C Groom	H Parsonage
1947	H Parsonage	William Dutton
1948	William Dutton	James E Dandy
1949	William Dutton	H C Groom

1950	H C Groom	Robert Caldicott
1951	Robert Caldicott	G Beech
1952	E Groom	William Dutton
1953	William Dutton	Harry Colley
1954	H C Groom	Harry Colley
1955	H C Groom	E Groom
1956	E Groom	William Dutton
1957	William Dutton	T F Williams
1958	T F Williams	J H Ivison
1959	J H Ivison	L H Over
1960	L H Over	William Dutton
1961	William Dutton	E Groom
1962	E Groom	T F Williams
1963	T F William	L H Over
1964	T F Williams	Hugh P Plant
1965	Hugh P Plant	T F Williams
1966	T F Williams	L H Over
1967	L H Over	Hugh P Plant
1968	Hugh P Plant	T F Williams
1969	T F Williams	J Barrow
1970	William Dutton	Hugh P Plant
1971	Hugh P Plant	L H Over
1972	Peter W Hughes	Mrs Rona Mort
1973	Mrs Rona Mort	Mrs Cynthia O Siddall
1974	Mrs Cynthia O Siddall	Hugh P Plant
1975	Hugh P Plant	Peter W Hughes
1976	Peter W Hughes	Mrs Cynthia O Siddall
1977	Mrs Cynthia O Siddall	Hugh P Plant
1978	Hugh P Plant	Herbert Dutton
1979	Robert M Armitage	Peter W Hughes
1980	Peter W Hughes	Hugh P Plant
1981	Hugh P Plant	Peter T Hughes
1982	Peter T Hughes	John R Boughton
1983	John R Boughton	Peter W Hughes
1984	Peter W Hughes	Hugh P Plant
1985	Peter T Hughes	John R Boughton
1986	John R Boughton	Peter T Hughes
1987	Peter T Hughes	Peter W Hughes
1988	Robert M Armitage	John R Boughton
1989	Michael P Gartland	David E Whitehouse
1990	David E Whitehouse	Mrs Breta M Antrobus
1991	Mrs Breta M Antrobus	Danny M Fisher
1992	Danny M Fisher	Derek Hughes
1993	Derek Hughes	Michael P Gartland
1994	Michael P Gartland	David E Whitehouse
1995	David E Whitehouse	Mrs Patricia G Astbury
1996	Mrs Patricia G Astbury	Robert M Armitage
1997	Robert M Armitage	Mrs Breta M Antrobus
1998	Mrs Breta M Antrobus	Danny M Fisher
1999	Danny M Fisher	Michael P Gartland
2000	Michael P Gartland	Derek Hughes
2001	Derek Hughes	David E Whitehouse
2002	Robert M Armitage	Mrs Patricia G Astbury
2003	Danny M Fisher	Derek Hughes
2004	Derek Hughes	Mrs Patricia M Paterson
2005	Mrs Patricia M Paterson	Robert M Armitage
2006	Robert M Armitage	Ronald J K Bayton
2007	Ronald J K Bayton*	Danny M Fisher
	* resigned 08/01/14	
2007	Danny M Fisher (from 14/01/08)	Vacant
2008	Danny M Fisher	Derek Hughes
2009	Derek Hughes	Mrs Patricia M Paterson
2010	Mrs Patricia M Paterson	Mrs Jane Hughes

2011  
2012  
2013  
2014

Mrs Jane Hughes  
Derek Hughes  
William Moulton  
Michael S J Roberts

Danny M Fisher  
William Moulton  
Michael S J Roberts  
Mrs Patricia M Paterson